



# Your local team

### For sales and contract questions contact your:

Caio Da Cruz

Design Consultant

(985) 630-8470

Phone Number

caio\_v\_da\_cruz@homedepot.com

Email Address

Stephen Brink

Sales Manager

(985) 807-8360

Phone Number

stephen\_brink@homedepot.com

Email Address

### For install questions or comments contact your:

Kristen Link

Install Coordinator

3462527855

Phone Number

kristen\_link@homedepot.com

Email Address

### For project scheduling and service requests post-install, please contact your:

New Orleans

Branch Office

(225) 644-7009

Phone Number

customercancellationsouth@homedepot.com

Email Address

### IMPORTANT DATES

Pre-Installation Inspection:

Installation:

Final Inspection (if needed):

X

Customer Signature

09/26/2022

Date

### Notes:

The Home Depot Customer Care: 1-877-903-3768

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Financing Options

Local, Licensed and Insured Professionals

# How to prepare for your new project

Please make sure the following is done by the date of your install. By making sure your space is properly prepared you will help ensure that your installation goes smoothly and prevent any unnecessary delays.



### Furniture

Please move furniture and personal items at least 3 feet away and cover large pieces



### Bushes

Trim bushes near windows



### Window Treatments

Remove all Window Treatments as we do not remove nor install. These may not fit after install



### Touchup Paint and Stain

We do not Paint or Stain as that is the customer responsibility



### Window Air Conditioners

Remove Window AC Unit. These may not fit after install. Consult with your AIS prior to install for any questions



### Pets and Children

Remove pets from the residence and keep children away from the work area

### Please Note:

- Verbal promises cannot be honored. Verify that everything you expect is detailed in the Home Improvement Contract or spec sheet that you signed.
- Please review your Home Improvement Contract for General Terms and Conditions, and for information regarding cancellation and service fee policies.
- Service issues found after completion will be handled as part of the applicable Product or Craftsmanship Warranty.
- We remove Burglar Bars and Storm Windows but we do not reinstall.
- Be Present - an adult 18+ must be home during the install
- Please see Customer Reminder in your email for more detailed information.

Thank you for being a valued customer!

Let us do it for you. | The Home Depot Customer Care: 1-877-903-3768

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