

hours of the occurrence.

14. Insurance: Owner agrees to carry insurance covering fire, theft, storm, and damage to the property including, but not limited to, landscaping, trees, shrubs, driveways and walkways in sufficient amounts to cover the Work and materials under construction by the Company and agrees to compensate the Company for losses sustained by these conditions. Company shall, in amounts and with carriers subject to Company's sole discretion, provide workers' compensation, public liability and property damage for the Work, unless a general contractor, sub-contractor, or Owner, in whole or in part, supplies such insurance. The Company's maximum liability is limited to the coverage provided.

15. Outside Financing: If the Work is financed through an outside lending agency, the Owner agrees to execute and deliver necessary finance papers, mortgage, or other forms required by the lending agency in advance of commencement of the Work. Upon notice of Substantial Completion of the Work, the Owner will execute a certificate of completion, if required.

16. Binding Contract: This Agreement, until approved by Company, is subject to change or revocation by Company, without notice. Upon approval by Company, this Agreement shall constitute a binding agreement between the Company and the Owner. In the event such approval is not granted within thirty (30) days of the date of this Agreement, the deposit paid by the Owner will be refunded without interest and this Agreement shall be deemed not approved and neither the Company nor the Owner shall be liable to each other for costs or damages. Notwithstanding anything contained herein to the contrary, Company reserves the right to reject or cancel all or part of this Agreement due to unacceptable payment performance or credit rating of the Owner. Any change approved by Company shall be communicated to Owner and be subject to acceptance within ten (10) days. If such change is not accepted in writing by Owner within such time, the deposit shall be refunded without interest to Owner in full termination of this Agreement.

17. Service Calls: Service calls requested by the Owner shall be included in the written workmanship warranty only if the call for service is a warranted service call. On service calls where it is deemed by the Company to be a non-warranted item, the Owner will be charged for the service call or work performed at Company's established rates.

18. Entire Agreement: This Agreement constitutes the entire agreement between the Parties. Company is not liable for nor bound in any manner by any statements, representations, warranties, collateral or otherwise, or promises made by any person representing or proposing to represent Company unless such statements, representations, or promises are set forth in this Agreement. Any modification of this Agreement must be in writing and signed by the both parties.

19. Severability: If any provisions, paragraphs or sub-paragraphs of this Agreement are adjudged by any court to be void or unenforceable in whole or in part, this adjudication shall not affect the validity of the remainder of this Agreement. Each provision of this Agreement is severable from every other provision, and constitutes a separate and distinct covenant.

20. No Waiver: The Company may accept late payments or partial payment checks, bank drafts, or money orders marked "Paid in Full" without waiving any of its rights related to this Agreement.

21. Governing Law: This Agreement is made and entered into in the State of Louisiana and the laws of Louisiana shall govern its validity and interpretation.

22. Gender: Wherever in this Agreement reference is made to the masculine gender, it shall be construed to include the feminine gender and vice versa unless the context clearly indicates otherwise.

23. Copy of Contract: By signing below, Owner acknowledges receipt of a copy of this Agreement which has been signed by the Company

X _____ Date _____
Acceptance of Contract

X _____ Date _____
Progressive Home Improvements LLC

SPECIAL INSTRUCTIONS

1. **Agreement:** This Agreement is between Progressive Home Improvements LLC. (the "Company") and the homeowner (the "Owner") and/or their agents. The Company agrees to do the work (the "Work") contained herein for the Owner. The Work shall not include testimony in court for any reason.
2. **Payment of Funds and Deposit:** Owner hereby agrees to pay Company for the Work in cash equivalents, unless otherwise agreed upon in writing. Owner agrees to pay Company according to included payment terms. Substantial Completion shall mean if only certain minor items of Work are incomplete; the cost of those items may be withheld from the final payment at the Owner's option until such items are completed. No jobs will be scheduled or started without a deposit without management approval. All payments made pursuant to this Agreement shall only be made to Company.
3. **Late Payment / Service Charge:** Any funds owed greater than 30 days beyond the Completion Date are subject to a service charge of one and one-half percent (1½ %) per month on the unpaid balance.
4. **Work Schedule:** All details of job (shingle style & color, aluminum colors, etc.) must be finalized prior to being placed on our schedule. Company agrees to perform the Work in a good and workmanlike manner with reasonable dispatch in accordance with the specifications contained herein. Company shall commence Work approximately within 30 days of delivery of materials, allowing time for reasonable delays of which Company is not responsible. The Company is responsible for establishing scheduling and sequencing of the Work to be performed. Reasonable delays include, but are not limited to, weather, non-delivery, discontinuance, default in shipment by a supplier in whole or in part, loss in transit, strikes, lockouts or other causes beyond Company's control.
5. **Materials:** Company shall provide necessary labor, materials, and sales tax on materials to complete the Work as specified. Company shall not be responsible for an exact match of any materials, including but not limited to, roofing, siding, metal work, and shingle shading. All materials shall remain the property and title of the Company until fully paid by Owner. All surplus materials shall remain the property of the Company unless, at Company's option, turned over to the Owner upon the completion of the Work. Company is not responsible for replacement of any lumber, sheathing, trim or rotted wood, or replacement parts in excess of the agreed amount unless specified in this Agreement. The Company may, in its own discretion, substitute materials to be used in the Work. If determined by Company, during the performance of the Work, that additional labor and materials are required beyond what is specified in this Agreement in order to complete the Work, the cost for the additional labor and materials will be borne by Owner.
6. **Changes in Contract:** The Owner hereby expressly authorizes any of his joint signatories, if there be any, or any of his agents, servants, employees, attorneys-in-fact, or personal representatives to execute and deliver to the Company any written additional change order (hereinafter the "Change Order") and any other documents necessary to consummate this Agreement, which shall be binding and conclusive on said Owner. Owner hereby acknowledges that any Change Orders, requested by Owner and approved by Company pursuant to this section of this Agreement, shall be paid as per the terms of the Company's Change Order policy. Any changes made to this Agreement as required by regulatory agencies will be at additional cost to the Owner, unless such changes or additions are cited in this Agreement. Furthermore, by signing below, Owner acknowledges that no change has been made to this Agreement by any salesperson or other agent of Company on behalf of Owner.
7. **Owner Responsibilities:** Owner warrants to Company that he is the legal owner of the Property. Owner agrees to provide to Company at no charge, electric power and water for construction purposes. Owner acknowledges that the removal of permanently attached building materials often disturbs and vibrates the existing Property. The debris generated from this Work and related procedures may cause inconvenience or discomfort which is normal construction wear and tear conditions, and not Company negligence and may include, but is not limited to, interior wall cracks, flaking of wall paint, debris falling into an attic, disturbance to shrubbery and lawns, small divots in the driveway from equipment such as roll-off trash containers and dump truck. As a precaution, Owner shall remove from walls or ceilings, items such as, but not limited to, chandeliers, paintings, and plates. Owner shall lock away or secure other items of value in or on the Property. Owner shall make himself available during construction for clarification of specifications, approval of additional Work and to provide adequate access to the Property as may be required.
8. **Cancellation of Agreement:** Should Owner cancel this Agreement for any reason prior to the Rescission Date of this Agreement, Company shall return to Owner all payments made under this Agreement within ten (10) days of receipt of the Notice of Cancellation of this Agreement which is incorporated herein and made a part hereof. If the Agreement is breached thereafter without consent of the Company, liquidated damages of 20% of the cash price of the Work, plus a proportionate share of all Work already performed will be due the Company. To cancel this Agreement, mail or deliver a signed and dated copy of the Cancellation Notice or other written notice to the Company at its address noted on this Agreement no later than midnight of the third business day from the date of this Agreement.
9. **Default:** Owner shall be in default of this Agreement at any time if he does not tender payments as listed in section 2 & 6 of this Agreement. Upon Owner's default, the Company may immediately discontinue Work and the entire balance shall be immediately due and payable. Waiver or indulgence of any default shall not operate as a waiver of any other default on future occasions.
10. **Attorneys' Fees:** In the event that legal proceedings are instituted for the recovery of the unpaid Agreement price and any additional charges due, the Owner agrees to reimburse all actual costs, expenses and attorneys' fees incurred by the Company.
11. **Company Warranty:** In order for any warranty to be effective against Company or any other party, Owner must: (1) have paid all sums owed to Company under this Agreement and any applicable Change Orders; (2) provide by immediate (or 10 days) written notice, by certified mail, to Company upon discovering any defect or failure of the Work performed and; (3) not allowed any third party to, in any way, alter or repair any of the Work performed by Company. Company shall provide Owner with a warranty against defects in workmanship for a period contained herein from the Completion Date. Material warranty shall be limited to manufacturer's warranty of materials. Company does not warrant the material or labor of items such as, but not limited to; caulking materials, sealant, reflective coatings, painted surfaces, metal materials, or the possible failure of these items. Company's warranty is only effective if gutters are properly cleaned and maintained at least twice a year. Normal maintenance and care of Work installed is the Owner's responsibility. If damage occurs to roof or interior of house, which is a result of clogged gutters, then any warranty stated herein is void. Company's
12. **Warranties as stated in this section of this Agreement shall be null and void for any water ponding beyond forty-eight (48) hours, except as set forth in this Agreement.**
13. **Company Not Liable:** Owner acknowledges that at no time shall Company's liability exceed the total amount charged for the Work performed under this Agreement. Company shall not be liable for any defects which are characteristic to the particular materials such as cracks, splits, and shrinkage or warping of wood or lumber etc. Due to the nature of the Work, damages to the property sometimes occur. Therefore, the Company is not responsible for nail pops, cracks to walls or ceilings of existing structures. Company assumes no liability for damages, including but not limited, to existing landscaping, trees or shrubs. Company is not liable for common occurrence weather related problems such as ice dam, gutter back up or Acts of God. Company is not liable for any ponding of water or improper drainage due to incorrect sloping of existing roof structure or roof structure problems that could cause sagging or unevenness in existing roof deck. Owner acknowledges that the Company is only responsible for damages to the property and the contents therein under Company's liability insurance, if Company, or its employees or servants are held or found to be negligent and, if Owner notified Company within forty-eight (48)

Description

**DOWN PAYMENT & PAYMENT
TERMS**

50% Down Payment at time of contract signing.
The balance will be paid upon completion of the project.

***Options: We have 6 to 24 month same as cash financing. (Dealer fees will be applied)

**ESTIMATE INCLUDES REMOVAL
AND RE-SETTING OF EXISTING
CLAY TILES**

Sub Total	\$7,475.00
Total	\$7,475.00

Description

This project has been specified in accordance with local building codes, industry standards and manufacturer specification requirements. All work will be installed by certified craftsmen to assure qualification for the long term roofing warranty.

We at Progressive Home Improvements understand that for most people this may be your first experience with a construction project. With that in mind, we want to offer you this list of "what to expect" during your construction project. We hope this will help to avoid any confusion or problems before, during and after we arrive to complete your project.

General Specifications:

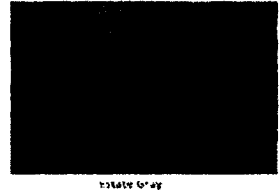
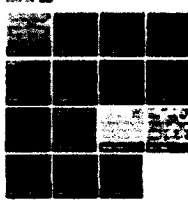
1. At the end of each day, the working area will be made watertight to protect the building from normal weather conditions.
2. The work area will be cleaned of all debris and broom cleaned after job completion.
3. The work area will be magnetically swept to pick-up any left over nails after job completion.
4. All gutters pertaining to the work area will be cleaned of all debris after job completion.
5. All work performed by Progressive Home Improvements will be in accordance with manufacturer's recommendations and guidelines set by the National Roofing Contractors Association (NRCA) and the local building codes.

Job Site Preparation:

Progressive Home Improvements "Property Protection Measures" will be implemented throughout the job.

1. Upon the start of the job, we will place a job site yard sign on your property and request that it stay for a period of thirty days after completion of your project. This is our best form of advertising as we are proud to display the quality workmanship we instill in every roofing project we complete.
2. Progressive Home Improvements will provide a container for the disposal of roofing materials. We will need to locate and prepare a convenient place for the container.
3. Progressive Home Improvements may require the full use of your driveway during the course of your roofing project. Extra charges will be assessed if use of the driveway is not permitted prior to or during the course of the job. It will also be necessary to have access to an external electrical power source.
4. Progressive Home Improvements will make every attempt to protect the siding, windows, doorways, porches, decks, patios, and surrounding grounds and shrubbery with tarps and/or plywood. Due to the large amount of debris being removed, there are times when damage may occur. If there is a particular tree or bush that you wish to protect, please note below under "special requests" prior to the start of your project. However, Progressive Home Improvements will not be held responsible for damage to landscaping.
5. Progressive Home Improvements recommends that prior to start of the job that you remove or secure all fragile or irreplaceable items on walls and ceilings that could be disturbed or damaged during the job. Progressive Home Improvements cannot be held responsible for damage to said items.
6. Progressive Home Improvements recommends that if you have any contents in your attic or garage ceiling that you cover them with a tarp or plastic. If your garage does not have a ceiling, please remove vehicles or cover them so debris does not damage them. We cannot be responsible for cleaning of attics after removing the shingles. If you would like us to provide this service please inform us before approving this proposal so we can take the necessary actions.
7. Progressive Home Improvements will make every attempt to protect the gutters, downspouts, awnings and trim from damage by removal of the old roofing materials. Please be aware that there may be times when minor damage or marring may occur, as we cannot guarantee it will not. There are times when siding, awnings, wood or aluminum trim or gutters may need to be removed to continue the roof work required. Should we be required to remove and/or replace said items; there will be a extra time & material charge of \$65 per man hour plus materials.
8. If we are removing solar panels or power vents, homeowner must have all interior electrical connections and venting disconnected prior to start of job.
9. Progressive Home Improvements will remove and/or replace antennas, cables, satellite dishes, cupolas, and any other electronic devices to accommodate continuation of the scope of work contracted. We cannot be held responsible for operating condition or damage to said items after replacement. Television or satellite reception, all cabling, wiring and hardware are the responsibility of the homeowner.
10. Progressive Home Improvements will not be held responsible for poor appearance or damage due to a pre-existing condition. Examples of such conditions would be: gaps in siding due to multiple layers of roofing being removed, damage to siding due to improper flashing work prior to job, etc. We cannot be held responsible for nail pops in drywall or ceilings due to normal roof application during the course of the job.

Description



6/12

ROOFERS SELECT 12 YEAR WARRANTY

ROOFERS SELECT 12 YEAR WARRANTY

Progressive Home Improvements is a Professional Roofing Contractor with many certifications. Progressive Home Improvements proposes to furnish and install labor and material in accordance with the above specifications in order to qualify for the Roofers Select Long Term Warranty. This warranty provides a 12 year workmanship warranty for your protection. We back our professional trained craftsman with the best warranty in the business.



OUR INCLUDED MAINTENANCE PLAN

5 Year Limited Maintenance Inspection Service. We will do a Maintenance Inspection on the outside of the building once a year. The inspector will check for not only current problems but areas that could turn into problems in the future. They perform minor touch-up repairs on the sections we installed. We take Pride in our work and will be here for you in the future.

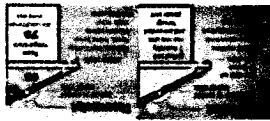
GENERAL SPECIFICATIONS

Amber - Colonial Slate - Onyx Black - White - Other: _____
Estate Gray - Driftwood - Desert Tan - Brown Wood - Serra Gray

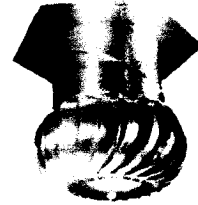
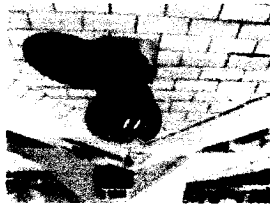
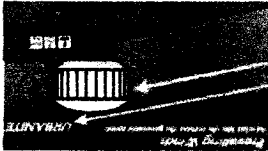
Circle Your Color Choice:

>>>>>Progressive Home Improvements will install Lifetime Owens Corning TruDefinition Shingles with Patented SureNail Technology and matching Hip & Ridge shingles for a more consistent look and excellent protection.

**OWENS CORNING TRUDEP
DURATION SHINGLES**



AS NEEDED



AS NEEDED



>>>>>Progressive Home Improvements will Replace all roof jacks and paint to color match roof as needed.
>>>>>Progressive Home Improvements will Replace all plumbing vent stacks and paint to color match roof.



Description

Description

ESTIMATE FOR THE HOUSE ONLY, INCLUDES ALL ATTACHED STRUCTURES

PROJECT PHOTO'S

Your Project Photos.



DEMOLITION & TRASH REMOVAL

>>>>>Progressive Home Improvements will remove 1 layer of the Existing Shingle Roof system along with all ridge vents, plumbing stacks and drip-edge flashing. And will Clean all roofing debris from gutters and yard and haul all trash away. Hidden additional layers will be an additional charge of thirty-five cents per sqft.

DECKING & WOOD WORK

>>>>>Progressive Home Improvements will Inspect roof deck for rotten lumber and replace upto 1 sheet of plywood or 10' 1x6 decking

1. Possible charges for hidden damage. Depending on complexity and current material cost these prices may change.
2. Replace rotted or damaged roof boards starting at \$7.00 per board foot. (extra)
3. Replace rotted or damaged fascia boards starting a \$19.00 per board foot. (extra)
4. Replace rotted or damaged plywood or OSB starting a \$4.75sqft for 4x8 sheets. (extra)
5. Any replacement of rotted or damaged framing lumber charged at a time & material basis.
6. If roof has spaced decking and needs to be re-decked with plywood or OSB. Starting at \$2.50 Sqft. based on pitch
7. Removal of Hidden layers of roofing materials. Starting at \$0.35 Sqft. based on pitch

UNDERLAYMENT & VALLEY

>>>>>Progressive Home Improvements will Install SYNTHETIC ROOFING UNDERLAYMENT

The installation of synthetic underlayment is required by most shingle manufacturers and recommended by all. Shingle underlayment is required by Underwriters Laboratories (UL) for a Class A fire rating.



FLASHING & VENTS

>>>>>Progressive Home Improvements will Install gable drip edge flashing on all gables.

>>>>>Progressive Home Improvements will Install modern all shingle valley with Ice & Water Shield Underlayment.

ESTIMATE

Progressive Roofing & Home Improvements LLC
2504 Kentucky Ave
Kenner, LA 70062
(504) 259-7663

Sales Representative
Steve Zalva
(504) 940-8139
steveaplus@gmail.com



Dona Lief
~~Gerald Siefker~~
1204 Barracks St
New Orleans, LA 70116

Estimate # 8383
Date 9/27/2022

Description

**ESTIMATE GOOD FOR 30 DAYS
ONLY, ACT FAST TO AVOID
PRICE INCREASES**

Dear Owner

Thank you for taking the time to meet with me and discuss ideas for your construction project. I would briefly like to tell you about Progressive Home Improvements and why you will want to choose us for your project.

Progressive Home Improvements is a licensed and insured Louisiana Contractor for your protection.

- * We are an Elite Angie List Member
- * We have an A+ Rating at the Better Business Bureau (BBB)
- * Our Louisiana Contractor license Residential #558134 Commercial #72788

As a legitimate and dependable roofing company, we maintain these affiliations and credentials to provide you with the highest level of confidence and customer service.

- * Our estimators are Trade Masters – knowledgeable in product differences and quality.
- * Our installation mechanics are Qualified Master Installers (QMI), and attend pre-approved on-going training to keep them up to date on the latest technological advances in the roofing industry including the local building codes and the NRCA specifications.

With a permanent place of business and over 40 years in the roofing trade, we take pride in our quality workmanship and the specialty services offered to our clients.

"We do it right – we do it by the book – or we don't do it at all"

Very Truly Yours,

Chris Matise

Owner
Progressive Home Improvements LLC

RECEIVED
 SEP 30 2022
 Construction/Development
 Related Permit



Date _____
 Tracking Number _____

BY: [Signature]

BUILDING PERMIT APPLICATION **MASTER APPLICATION**

RESIDENTIAL BUILDING INFORMATION (Single Family and Two Family) NOT APPLICABLE

Dwelling Area _____ ft² Garage Area _____ ft² Number of Bedrooms _____ Number of Bathrooms _____ Central A/C and Heat? Yes No

MULTIFAMILY AND COMMERCIAL BUILDING INFORMATION NOT APPLICABLE

Total Number of Residential Units _____ Efficiency Units _____ 1 Bedroom _____ 2 Bedroom _____ 3+ Bedrooms _____

Number of Elevators _____ Number of A/C Units _____ Number of Boilers _____ Number of Escalators _____

OWNER INFORMATION SAME AS APPLICANT

Name Donna Lee Lief Company _____

Address 1204 Burrocks St City NO State LA Zip 70116

Phone 504-522-6953 Email donaliefinearts@msn.com

CONTRACTOR INFORMATION SAME AS APPLICANT

Name _____ Company _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____ State Lic. # _____ Exp. _____

ARCHITECT INFORMATION SAME AS APPLICANT

Name _____ Company _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____ License Number _____

ENGINEER INFORMATION SAME AS APPLICANT

Name _____ Company _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____ License Number _____

FEES

- Permit Fee: \$60 + (\$5 per \$1000 of work to be performed)
- Plan review Fee: (\$1 per \$1000 of work to be performed)
- VCC/HDLC Surcharge: (50% of total fee, calculated using the above)

ACKNOWLEDGMENTS

I certify that the above information is true and correct to the best of my knowledge. I understand that the City of New Orleans is authorized to suspend or revoke a permit or license issued under the provisions of its Municipal Code wherever a permit or license is issued in error or on the basis of incorrect, inaccurate or any false statement or misrepresentation, or in violation of any ordinance or regulation or any of the provisions of the City of New Orleans Municipal Code, the Comprehensive Zoning Ordinance, the International Construction Code or International Fire Code as adopted by the City of New Orleans. Fines and penalties for misrepresentation of material facts will be assessed in accordance with City of New Orleans ordinances and State of Louisiana Revised Statutes. I understand that any change in the scope or cost of the work must be reported to the Department of Safety and Permits and additional permits may be required.

I certify that I have the authority of the current property owner(s) to apply for the work proposed.

Applicant Signature Donna Lief Date 9/30/2022



FOR WORK THAT REQUIRES HOLD PERMIT APPROVAL, BUT NOT A BUILDING PERMIT, PLEASE ONLY FILL OUT THE SECTIONS OUTLINED IN RED.

Construction/Development
Related Permit



Date _____
Tracking Number _____

BUILDING PERMIT APPLICATION

MASTER APPLICATION

Property Address: 1204 Barracks St. Apt./Ste. Number: _____
 Type of Building: Residential (Single Family) Residential (Two Family) Residential (Half of Party Wall Double) Residential (Accessory Use)
 Commercial (Multi-Family) Commercial (Business Use) Commercial (Mixed Use) Commercial (Accessory Use)

APPLICANT INFORMATION

Applicant Identity: Owner Lessee Contractor Architect Engineer
 Mark all that apply Other

Name Dona Lee Lief
 Address 1204 Barracks St City N.O. State LA Zip 70116
 Phone 504-522-6953 Email donaliefinearts@msn.com

SCOPE OF WORK/PROPOSAL

Description of proposed work (Please include thorough details or provide attachments.)

Total roof replacement by licensed and insured contractor using HDG pre-approved Owens Corning Duration Estate Grey Shingles

Will the exterior of the building be altered in any way? Yes No
 Was this structure built before 1978? Yes No
 If yes, Supplement G "Lead Based Paint Removal Form" is required.
 Will any electrical work be done under this scope of work? Yes No
 Will any A/C or gas line work be done under this scope of work? Yes No
 Will signage be affected (altered, added, changed)? Yes No
 If yes, Supplement H "Sign Permit Application" is required.
 Is this application for a Federal Housing Unit? Yes No

Estimate cost/value of proposed work \$ _____ *Attach quote, contract, or other documentation of estimate.

Area of existing structure _____ ft² Area affected _____ ft² New Area added _____ ft² Number of Floors _____

Foundation Type: Slab Pier Sprinklers: Yes No Building Condition: Good Average Not applicable

Existing Use _____ Proposed Use _____

BUILDING INFORMATION

- ICC Construction Type:
- Not Applicable
- Site Built
- Modular
- Manufactured

	Number of Existing Meters	Number of New Meters
Electrical Meters		
Gas Meters		