

**DEPARTMENT OF SAFETY & PERMITS  
CITY OF NEW ORLEANS**

PERMIT NO: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: 639 DESIRE STREET SUBDIVISION: None

DISTRICT: THIRD SQUARE: 138 LOTS: 16Y

COMMUNITY NUMBER	PANEL NUMBER	SUFFIX	DATE OF FIRM INDEX	FIRM ZONE	BASE FLOOD ELEVATION (BFE)	FREEBOARD (ADD 1FT FOR A AND V ZONES) <small>OFFICE USE ONLY</small>
225 203	0233	F	9/30/2016	X	NONE N.A.V.D	+1ft = _____

MINIMUM FLOOR ELEVATION: \_\_\_\_\_ N.A.V.D.

IN ADDITION TO THE FEMA ELEVATIONS, THE FOLLOWING CONDITIONS MUST ALSO BE MET:

FOR V - ZONES ONLY: \_\_\_\_\_ N.A.V.D.  
(ELEVATION OF BOTTOM OF LOWEST HORIZONTAL STRUCTURAL MEMBER)

- A. TOP OF SLABS ON GRADE OR FILL MUST BE AT LEAST 36" ABOVE THE HIGHEST POINT OF CURB IN FRONT OF THE LOT OR SITE.
- B. PIER CONSTRUCTION: TOP OF PIERS (UNDERSIDE OF SILLS) MUST HAVE AT LEAST 18" CLEARANCE BENEATH THE STRUCTURE. IN ADDITION, THE LOWEST FLOOR MUST BE AT LEAST 36" ABOVE THE HIGHEST POINT OF CURB IN FRONT OF THE LOT OR SITE. (IF NO CURB, USE CENTERLINE OF STREET)
- C. ALL MECHANICAL OR PLUMBING EQUIPMENT SERVICING THE BUILDING MUST BE LOCATED AT OR ABOVE THE REQUIRED FLOOR ELEVATION.
- D. SLABS FOR ATTACHED GARAGES MUST BE AT THE REQUIRED FLOOR ELEVATION OR BE CONSTRUCTED OF WATER-RESISTANT MATERIALS WITH PROPER VENTING IN 2 WALLS.
- E. DETACHED GARAGES WITH PLUMBING MUST BE AT THE REQUIRED FLOOR ELEVATION.
- F. CONSTRUCTION BENCHMARK MUST BE SET AT REQUIRED MINIMUM FLOOR ELEVATION OR GREATER. (ADD 1 FOOT FOR A & V-ZONES)

APPROVED FOR CITY BY: \_\_\_\_\_

**1. CERTIFICATE OF CONSTRUCTION BENCHMARK**

EXISTING HIGHEST TOP OF CURB ELEVATION 4.99 N.A.V.D.  
 EXISTING HIGHEST CENTERLINE OF STREET \_\_\_\_\_ N.A.V.D.  
 EXISTING LOT ELEVATIONS (PROPERTY CORNERS OR EDGE)  
 FRONT (RIGHT) 4.93 N.A.V.D. FRONT (LEFT) 4.93 N.A.V.D.  
 REAR (RIGHT) 5.13 N.A.V.D. REAR (LEFT) 5.13 N.A.V.D.  
 OTHER 8.63 N.A.V.D.  
 DESCRIBE EXISTING HOUSE \_\_\_\_\_  
 DESCRIPTION OF CONSTRUCTION BENCHMARK: NAIL SET IN POWER POLE ACROSS THE STREET  
 ELEVATION OF CONSTRUCTION BENCHMARK: 8.07 N.A.V.D. (SEE NOTE F.)  
 REFERENCE BENCHMARK USED TO ESTABLISH CONSTRUCTION BENCHMARK: ALCO  
 ELEVATION OF REFERENCE BENCHMARK: 5.80 N.A.V.D.

FOR PERMIT OFFICE USE ONLY  
 ADD 3ft to curb, if no curb use the centerline of street  
 + 3ft = \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: 5/6/2022  
 (LA. REGISTERED PROFESSIONAL LAND SURVEYOR OR CIVIL ENGINEER)



**2. CERTIFICATE OF TOP OF FORM OR TOP OF PIER ELEVATION**

(To be submitted before pouring concrete for slab construction or framing floor for pier construction)

AS BUILT ELEVATIONS: FORM \_\_\_\_\_ N.A.V.D. PIER \_\_\_\_\_ N.A.V.D.

**PIER CONSTRUCTION:**

ALL FRAMING MATERIALS BELOW THE MINIMUM FLOOR ELEVATION (B.F.E.) MUST BE CONSTRUCTED WITH WATER-RESISTANT MATERIALS AND THE FIRST FLOOR MUST BE AT OR ABOVE THE MINIMUM FLOOR ELEVATION (B.F.E.).

**V ZONES ONLY:**

BOTTOM OF LOWEST HORIZONTAL STRUCTURAL MEMBER \_\_\_\_\_ N.A.V.D.  
 (Must be submitted before framing begins)

IN V ZONES, ALL ENCLOSURES BELOW THE B.F.E. MUST BE DESIGNED WITH BREAK-AWAY WALLS CONSTRUCTION.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 (LA. REGISTERED PROFESSIONAL LAND SURVEYOR OR CIVIL ENGINEER) (SEAL)

**3. FILLING, GRADING, DRAINAGE, SIDEWALK AND DRIVEWAY CERTIFICATION AND AFFIDAVIT**  
 (To be submitted before Use & Occupancy Certificate can be issued)

THIS WILL CONFIRM THAT ALL FILLING, GRADING, DRAINAGE, SIDEWALKS AND DRIVEWAYS HAVE MET THE REQUIREMENTS OF THE APPLICABLE SECTIONS OF THE CODE OF THE CITY OF NEW ORLEANS.

OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

(NOTARY)

OR  
 IS LOT PROPERLY FILLED TO GRADE? \_\_\_\_\_ YES \_\_\_\_\_ NO

- (minimum lot slope, rear to front, 1 inch every 20 feet)
- ARE SIDEWALKS PROPERLY INSTALLED? \_\_\_\_\_ YES \_\_\_\_\_ NO
- ARE DRIVEWAYS PROPERLY INSTALLED? \_\_\_\_\_ YES \_\_\_\_\_ NO
- ARE RETAINING WALLS REQUIRED? \_\_\_\_\_ YES \_\_\_\_\_ NO
- (if yes, then on which side(s)) \_\_\_\_\_ RIGHT \_\_\_\_\_ LEFT \_\_\_\_\_ REAR
- ARE EQUIPMENT SLABS, SUCH AS A/C COMPRESSORS, AT MINIMUM FLOOR ELEVATION? \_\_\_\_\_ YES \_\_\_\_\_ NO
- DO ATTACHED GARAGES IN A-ZONES, THAT ARE BELOW MINIMUM FLOOR ELEVATION, HAVE PROPER VENTING AND WATERPROOFING? \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_ N/A

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 (LA. REGISTERED PROFESSIONAL CIVIL ENGINEER) (SEAL)

**GILBERT, KELLY & COUTURIÉ****Professional Land Surveying**

2121 N. Causeway Blvd.  
 Suite 121  
 Metairie, LA 70001  
 Phone (504) 836-2121  
 Fax (504) 832-1158

**INVOICE**

Date	Invoice #
5/3/2022	166003

MICHAEL HOLLY  
 604 EAST ROBERT STREET  
 HAMMOND, LA 70401

Owner Name: 631 DESIRE, LLC  
 Client File #:  
 Ordered By: MICHAEL 985-507-5102  
 Phone: 985-507-5102  
 Alt. Phone: None  
 Fax: None  
 Email: MICHAEL@HOLLYANDSMITH.COM

Service Description	Price
Construction Bench Mark <i>Address: 639 DESIRE STREET District: THIRD Square: 138 Lot: 16Y Parish: ORLEANS</i>	\$550.00
<b>TOTAL INVOICE</b>	\$550.00
<b>PAYMENTS</b>	\$550.00
<b>BALANCE DUE</b>	<b>\$0.00</b>

**PAYMENT HISTORY**

Date	Payment Method	Payment #	Payment Amount	Amount Applied
5/4/2022	Credit Card	166003	\$550.00	\$550.00