

HDLC FINAL DOCUMENTS SUBMISSION COVER SHEET

Address:		Master Permit:	
Submitted by:		Date:	
		HDLC Certificate:	

All details shown which have not been marked N/A by HDLC staff should be included in the final drawing set submitted for approval. Should you feel that any of the drawings required are not applicable, leave box unchecked and explain why in the box at the bottom.

Site Plan	Lot Dimensions		Dimensions of setbacks from all property lines
	Paving		Freestanding Lighting
	Fencing		Gate locations and types
Floor Plan	All openings labeled		Schedule of openings (including materials)
	Exterior lighting		Location of HVAC components
	Railing locations		
Roof Plan	Ridge Lines		Location and type of roof ventilation
	Roof pitch		HVAC and mechanical equipment
	N/A Dormers (dimensioned)	N/A	Chimneys/Fireplace vents
Elevations	All four elevations		Floor to ceiling height indicated
	Location of downspouts		Header height of doors & windows indicated
	All materials indicated		Size of trims boards (cornerboard, watertable, etc)
	Gutter type		Roof material including brand and color
	Exterior lighting		HVAC components
	N/A Dimensions for dormers	N/A	Signage
Details	Electrical service location and components		
	Section through soffit/fascia/gutter (soffit material, soffit dimension, gutter type)		
	Section through windows with installation details & munits (one for each siding/window type)		
	Section through exterior doors and transoms including panels & glazing (one for each type)		
	Section through window and door trim, including cornices and lintels		
	Section through all decorative elements such as quoins, dentils, modillions, or brackets		
	Section through shutters		Section through balconies/galleries
	Section through gable window		Section through gable vent
	Section through railings		Section through fencing
	N/A Section through roof parapets/cornices	N/A	Section through awnings/canopies
	Section through columns & capitals		Section through porch (floor & ceiling)
	N/A Sections & detailed elevations of dormers		Exterior lighting
	N/A Garage doors		Exterior stairs (plan, section, elevation)
N/A Signage details including section drawing		Shutter hardware	

Explanation of items not included (attach additional sheet if necessary):